

laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the examination.

- The same scribe cannot be used by more than one candidate. In addition, the scribe arranged by the candidate should not be a candidate for the examination. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled. Candidates eligible for, and who wish to use, the services of a scribe in the application form. Any subsequent request may not be favourably entertained.

Viva-Voce Test and Documents Verification.

Minimum qualifying marks for the online preliminary examination shall be fixed and only those candidates qualifying in preliminary examination will shortlisted for main examination .Further, the candidate who will qualify in the main examination will be short listed viva-voce test. Those who do not appear in the viva-voce will not be considered in the final selection irrespective of their performance in the online test. The exact date, time & venue for the viva-voce shall be intimated to the qualifying candidates/published in the websites. The candidates called for viva-voce must produce all original documents in support of their education, age, SC/ST/SEBC/PH/EX-S/Sportsman status wherever applicable. No further extension for production of original certificate shall be given. Failure to produce the document in original at the time of Viva-Voce and document verification will lead to disqualification of the candidate.

Method of Examination:-

There shall be a online examination of multiple choice followed by viva-voce test by the committee as constituted for the purpose by RCS (O).Viva-voce test for Assistant Manager Grade-II& System Manager will be held in respective Banks Headquarter. However no viva-Voce test shall be conducted in respect of the post of Banking Assistant Grade-II .

There will be two rounds of written examination indicated below for both posts of Banking Assistant Grade-II, Assistant Manager Grade-II .There shall be single round written test for the post of System Manager.

Banking Assistant Grade-II**Online Preliminary Examination**

Sl. No.	Name of the Tests	No. of Questions	Maximum Marks	Time allotted for each test (Separately timed)
1.	English	30	30	20 minutes
2.	Numerical Ability	35	35	20 minutes
3.	Reasoning Ability	35	35	20 minutes
	Total	100	100	60 minutes

Online Main Examination

Sl.No.	Name of the Tests	No. of questions	Maximum Marks	Time allotted for each test (Separately timed)
1.	General/Financial Awareness	40	40	30 minutes
2.	General English	40	40	40 minutes
3.	Reasoning Ability	40	40	35 minutes
4.	Numerical Ability	40	40	35 minutes
		160	160	140 minutes

For Assistant Managers Grade-II**Preliminary Examination**

Sl. No.	Name of Tests	No. of questions	Maximum Marks	Version of Tests	Time allotted for each test (Separately timed)
1.	English Language	30	30	English	20 minutes
2.	Quantitative Aptitude	35	35	English & Hindi	20 minutes
3.	Reasoning Ability	35	35	English & Hindi	20 minutes
	Total	100	100		

Online Main Examination

SL. No.	Name of Tests	No. of Questions	Maximum Marks	Time allotted for each test (Separately timed)
1.	General/Financial Awareness	40	40	30 Minutes
2.	General English	40	40	40 Minutes
3.	Reasoning Ability	40	40	35 Minutes
4.	Quantitative Aptitude	40	40	35 Minutes
	Total	160	160	140 Minutes

For System Managers

SL. No.	Name of Tests	No. of Questions	Maximum Marks	Time allotted for each test (Separately timed)
1.	General Awareness	30	30	20 Minutes
2.	General English	30	30	30 Minutes
3.	Reasoning Ability	30	30	30 Minutes
4.	Quantitative Aptitude	40	40	35 Minutes
5.	Professional Knowledge	30	30	25Minutes
	Total	160	160	140 Minutes

General Instructions:

1. The candidates must read the rules and regulations carefully.
2. Incomplete application form shall not be accepted.
3. Since the application is online, the information submitted by the candidates shall be presumed to be right for entrance in the exam, but subsequently, if the candidate is selected, he/she shall be considered for appointment when he/she submits all the required original documents to the concerned officer.
4. If, at any time, it comes to the notice that the candidate did not possess the required qualifications at the time of filling the application form, his/her application shall be cancelled at any stage of the selection process even though he/she may have been selected.
5. Merely indicating in the application form any special Class while he/she does not belong to that class shall not entitle the candidate for employment and any wrong information shall be treated as misconduct and his/her application can be cancelled at any stage of detection of the false information.
6. Before joining as probationers, the selected candidates have to fulfill all the necessary formalities fixed by the bank and shall execute a two year service bond with the concerned bank as per the guidelines of the Cooperation Department.
7. Probation period shall be two years. Further, selected candidates will have to pass computer efficiency test within year of probation period.
8. Confirmation shall be done on successful completion of probation period.
9. For appointment, the selected candidates before joining duty shall complete the necessary formalities decided by the bank which includes the candidate's medical test, police verification, personal guarantee and financial fidelity as decided by the bank.

10. Since the application is being sought online and no other documents have been sought at the time of application, the candidate has to ensure that they possess all the qualifications for the post applied for. The candidate shall appear in the exam at his/her own responsibility, merely appearing in the examination does not entail right of selection.
11. Fees once paid shall not be refunded.
12. For any litigation, the area of jurisdiction shall be **High Court of Odisha**.
13. Candidate shall not be allowed to appear in the online examination without the call letter and stipulated documents mentioned on it.
14. The name of the candidate or his/her father/ husband and the Date of Birth shall be indicated in the application form as it appears in the 10th Class mark sheet/certificate as well as on the valid Identity Card. Any change/alteration found in documents shall disqualify the candidature.
15. The examination is being conducted as per the orders of Registrar, Cooperative Societies, Odisha. In case any dispute relating to the selection process arises, the decision of the Registrar, Cooperative Societies, Odisha shall be final.
16. Candidates will have to visit RCS official website for downloading call letters for online test. Intimation for downloading call letter will also be sent through email/SMS. Once the candidate clicks the relevant link, he/she can access the window to download the call letter. The candidate is required to use (i) Registration Number/Roll Number (ii) Password/Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter, preferably the same as provided during registration, and appear at the examination centre with (i) Call Letter (ii) Photo Identity Proof as specified in the call letter, and photocopy of the same Photo Identity Proof as brought in original.
17. CANDIDATES REPORTING LATE i.e. after the reporting time specified on the call letter for Examination candidates will not be permitted to appear the examination. The possibility for occurrences of some problem in administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
18. Decision of RCS(O) in all matters relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the RCS(O) in this behalf.

- 19.If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session may be required if the node capacity is less or some technical disruption takes place at any candidate.
- 20.The organization would be analyzing the response (answers) of individual candidates with those of other candidates to detect patterns of similarity of right and wrong answers. If, in the analytical procedures adopted by RCS,Odisha, in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, RCS,Odisha reserves the right to cancel the candidature of the concerned candidates and the result of such candidates will be disqualified.
- 21.The candidate shall apply for the vacancies of DCCBs to a Minimum One &maximum choice of three Banks .
- 22.The authority reserves right to cancel /postpone the recruitment without assigning the reason there of.

Disqualification :

The Persons sentenced for any offence involving moral turpitude and where such Sentence has not been reversed or offence pardoned, the person dismissed from Service of any Bank, Cooperative Institutions, Public Sector undertakings, Local Authority, State or Central Govt. shall not be eligible to apply for the post. While verifying the antecedents of the applicant after selection if he/she is found guilty for any offences as narrated above, he/she shall be removed from service without assigning any reason.


Registrar
13/12/2020
Cooperative Societies, Odisha.