

- v) EWS certificate from Competent Authority.

The benefit of reservation under EWS can be availed upon production of an income and asset certificate issued by the Circle Officer or Circle Officer (A) of the revenue Circle where the candidate and/or his family normally resides. The income and asset certificate issued by any one of the authorities in prescribed format as given in **Annexure- I** (uploaded in SLPRB website) shall only be accepted as proof of candidate's claim as belonging to EWS.

The candidates will then click on the '**Complete**' button to indicate that they agree to all the entries made in the form. The candidates can then download the registration / application slip with ID No.

It is mandatory for the candidates to mention a valid email address and mobile phone number in the application form as the same will be required to inform them regarding the status of their applications and convey other related information.

A candidate whose application is found to be in order will be called for **First phase test**. Candidates will be able to download the Admit Card / Call Letter from SLPRB website ([www.slprbassam.in](http://www.slprbassam.in)) by entering their ID number. Candidates will be informed through SMS and email on their mobile numbers and email addresses. The department will not be responsible for any discrepancies that may arise due to entry of wrong mobile number and email address by the candidate.

Incomplete / defective / invalid application will be summarily rejected.

The candidates who are employees of Govt. / PSUs / Autonomous bodies must obtain necessary permission in writing from the Competent Authority/Employer and a copy of the same may be produced during scrutiny of documents.

## **5. SELECTION PROCEDURE:-**

There will be two tests for recruitment of all the posts (i) First Phase Test and (ii) Second Phase Test.

Candidates whose applications are found correct in all respects will be called for First phase Test which will be conducted at any convenient venue(s) depending upon the number of candidates. The candidates will have to appear for the First Phase Test at the venue mentioned in his/her call letter. However, the Chairman, SLPRB, Assam reserves the right to change the venue (s) of the test as necessitated and no representation etc. will be entertained in this regard. **Before entering the test in the venue (s) for first phase test, biometrics of each candidate will be done.**

## **6. THE TESTS FOR RECRUITMENT:**

### **A. FORESTER-I & FOREST GUARDS:**

On arrival, the Admit Card / Call Letter of the candidates will be verified and then the candidates will be asked to appear in the Physical Standard Test (PST). The PST will carry no marks. Measurement of the height, weight and chest (only for Males) of the candidates will be taken after which the candidate will be inspected by a medical officer for preliminary checkup like knocked knee, vision test, colour blindness test, flat foot, varicose vein, physical deformities etc. Varicose vein shall be considered a temporary disqualification. Once a candidate clears the PST, he/she will have to appear in the first phase test.

**1. First Phase Test:** The First Phase Test for Forester-I & Forest Guards will be the Physical Fitness Test comprising of 26 KMs (for Males) and 16 KMs (for Females) walk to be covered within 4 (four) hours . Modern technology will be used for recording the time taken by the candidates to complete the walk.

**2. Second Phase Test:** The Second Phase Test for Forester-I & Forest Guards will be a Written Test. After completion of the Physical Fitness Test a merit list will be prepared for each category (Un-reserved, OBC/MOBC, SC, ST(P), ST(H), and EWS ) for both males and females ) on the basis of time taken for completion of the 26 KMs/ 16 KMs walk. Candidates will be called for Written Test in order of merit at the rate of 5 (five) times the number of posts allotted in respect of each category. Candidates taking lesser time to complete the 26/16 KMs walk will be placed higher in the merit. If the total number of qualifying candidates turn out to be less than 5 (five) times the number of posts, all qualifying candidates but no other will be called for Written Test. If there are candidates having recorded the same timing in completion of the walk as the last candidate selected for Written Test, the candidate having recorded the same timing will also be called for Written Test and therefore, the number may exceed the 5 (five) times formula to the extent for that particular case and category.

The duration of the Written Test will be of 3 (three) hours for the posts of Forester-I and 2 (two) hours for the post of Forest Guards on the subjects as given below. For the post of Forester-I, the Test will be of 100 marks with 100 questions and for the post of Forest Guards, the Test will be of 75 marks with 75 questions and both the test are completely OMR based. Each question will be of 1 (one) mark. There will be negative marking of 1/2 mark for each wrong answer. The candidates will use black ball pen to answer the OMR based answer sheet. There will be a separate question paper for Forester-I and Forest Guards.

- i) General Mathematics.
- ii) English & Vernacular (Grammar & Comprehension & Composition)
- iii) Logical Reasoning and Aptitude
- iv) Assam's History, Geography, Polity & Economy
- v) General awareness/General knowledge and Current affairs

### **B.STENOGRAPHERS GRADE- III:**

1. **First Phase Test:** For the posts of Stenographer Grade-III, Written Test will be the First Phase Test. A common question paper will be set for Stenographers and Forester-I, the details of which are mentioned above.

2. **Second Phase Test.** For the posts of Stenographer Grade- III, the Practical Test will be the Second Phase Test. After completion of the Written Test, a merit list will be prepared for each category (Un-reserved, OBC/MOBC,SC and EWS ) for both males and females ) on the basis of total marks scored in written test. Candidates will be called for Practical Test in order of merit at the rate of 5 (five) times the number of posts allotted in respect of each category (Unreserved, OBC/MOBC,SC,ST(P),ST(H) & EWS) both male and female. If the total number of qualifying candidates turn out to be less than 5 (five) times the number of posts, all qualifying candidates but no other will be called for Practical Test. If there are candidates scoring the same marks in Written Test as the last candidate selected for Practical Test by the 5 times formula in a particular case, the candidates scoring the same marks will also be called for Practical Test and therefore, the number may exceed the 5 times to that extent for that particulars case and category only.

**Components of Practical Test for the posts of Stenographers Grade-III for 50 marks are as under Stenography test carrying maximum 50 marks**

Sl.	Description of Test	Duration
1	Speed Test in shorthand at a speed of 80 words per minute (duration 5 minutes & 400 words dictation	5 minutes
2	Time to be given to the candidates for testing the computer	3 minutes
3	Time for transcription for the dictated portion in computer	20 minutes

Marks for dictation and transcription: Candidate will have to transcribe the dictated paragraph of 400 words on computer. Mark 0.125 for every correct transcribed word will be awarded.

### **C.SURVEYOR, DRIVER,CARPENTER& MAHUT:**

1. **First Phase Test:** For the posts of Surveyor, Driver, Carpenter and Mahut, the First Phase will be a common Written Test. The duration of the Written Test will be of 2 (two) hours on the subjects as given below. The Test will be of 75 marks with 75 questions completely OMR based. Each question will be of 1 (one) mark. There will be negative marking of 1/2 mark for each wrong answer. The candidates will use black ball pen to answer the OMR based answer sheet.

- i) Elementary Arithmetic
- ii) Vernacular Language
- iii) Basic General Awareness/ General knowledge

**2. Second Phase Test:** The Second Phase Test for Surveyor, Driver, Carpenter and Mahut will be a Skill /Practical Test in respective field. After completion of the Written Test a merit list will be prepared for each category (Unreserved, OBC/MOBC,SC,ST(P),ST(H) and EWS ) for both males and females ) on the basis of total marks scored in Written test. Candidates will be called for Practical Test/Skill Test in order of merit at the rate of 5 (five) times the number of posts allotted in respect of each category (Unreserved, OBC/MOBC,SC,ST(P),ST(H) & EWS) both male and female. If the total number of qualifying candidates turn out to be less than 5 (five) times the number of posts, all qualifying candidates but no other will be called for Practical Test. If there are candidates scoring the same marks in Written Test as the last candidate selected for Practical Test/Skill Test by the 5 times formula in a particular case, the candidates scoring the same marks will also be called for Practical Test and therefore, the number may exceed the 5 times to that extent for that particulars case and category only.

**a) Second Phase Test for the posts of Surveyor for 100 marks areas under:**

<b>Components</b>	<b>Marks</b>	<b>Duration of Time</b>
i) Mensuration -Pt-I	40 marks (Objective type)	1 hr.
ii) Drawing -Pt-II	60 marks (Descriptive type)	2 hrs.

**b) Second Phase/Skill Test for the post of Driver, Carpenter & Mahut:**

<b>Components</b>	<b>Marks</b>
i) Practical Test	50 marks

**Detail schemes of awarding marks will be uploaded in SLPRB website.**

**Medical Standard:** Candidates must be in good mental and bodily health. They must be free from any physical deformities and free from diseases such as diabetes, hernia, piles, respiratory diseases or any other ailment that is likely to interfere with the efficient performance of duties.

**7. Testimonials / Documents to be submitted when appearing in First Phase Test/ Second Phase Test as the case may be:**

(i) The candidates for the posts of **Forester-I, Forest Guard**, should bring a set of self attested photocopies along with the originals of the following documents for verification by the Selection Committee on the date of **FIRST PHASE TEST** (Physical Fitness Test).

(ii) While the candidates for the posts of **Stenographer Grade-III, Surveyor, Carpenter, Driver and Mahut** should bring a set of self attested photocopies along with the originals of the following documents for verification by the Selection Committee on the date of **SECOND PHASE TEST: Practical Test** The Candidates failing to bring the originals of

testimonials will not be considered for such qualifications as claimed by him/her and no further rectifications will be entertained after the test date.

- a. Admit Card of HSLC for proof of age. Birth certificate issued by the Competent Authority for those candidates who have not appeared in HSLC/Matriculation.
- b. Certificate/Mark-sheet of Minimum Educational Qualification for the Post concerned.
- c. Diploma / Certificate in Stenography from ITI / recognized Polytechnic of the State for the posts of Stenographer Grade- III / Certificate in Draftsman from recognized institute for the post of Surveyor/ Trade Certificate of Carpentry from recognized institution for the post of Carpenter and four wheeler Driving License issued by any Competent Authority of Assam for the posts of Driver/for post of Mahut, experienced certificate issued by registered elephant owners of Assam/ Assam Forest Department.
- d. Certificate of caste from the competent authority in respect of the candidates belonging to ST (P)/ST(H)/SC/OBC & MOBC.
- e. Employment Exchange Registration Card/Certificate.
- f. EWS certificate from Competent Authority.
- g. 2 (two) copies of recent passport size photographs which was uploaded in the online application.

**8. BIOMETRICS OF CANDIDATES AND SCRUTINY OF DOCUMENTS:-** The biometrics of the candidates taken at the time of **FIRST PHASE TEST** will be validated / matched and all the original documents along with a set of photostat copies of the documents will be checked before the qualified candidates are allowed to appear in the Second Phase Test. Submission of any incorrect information or forged document at any stage will lead to disqualification of the candidate and may also render him / her liable to criminal prosecution. Original documents of a candidate may be put to check at any later stage of the recruitment process also. All the Photostat copies submitted by the candidates will have to be duly self attested by the candidate.

**9. EXTRA CURRICULAR ACTIVITIES :-Maximum 30 (thirty) marks**

**The COMPUTERS DEGREE/ COURSES mentioned at (a) will be applicable for the posts of Forester-I, Forest Guard & Stenographer Grade-III and rest mentioned at para (b) to (f) will be applicable for all posts.**

<b>(a) COMPUTERS DEGREE/ COURSES</b>	-	<b>Max Marks - 10 (ten)</b>
(i) Master of Computer Application (MCA)		- 10 (ten) marks
(ii) Bachelor of Computer Application (BCA)		-07 (seven) marks
(iii) 2 (two) years Diploma from any Govt. / UGC recognized / accredited Universities / Institutions.		- 06 (six) marks
(iv) 1 (one) Year Diploma from any Govt. / UGC recognized / accredited Universities / Institutions		- 04 (four) marks

(v) Minimum 6 (six) months course in Computers from any Govt.  
/ UGC recognized / accredited Universities / Institutions - 02 (two) marks

(b) Educational Qualification :- Marks will be allotted based on result of Graduation (the posts for which essential Educational Qualification is Graduation), Higher Secondary (the posts for which essential Educational Qualification is HSSLC) OR Matriculation Examination (the posts for which essential Educational Qualification is HSLC) as under:

<b>Percentage of Marks</b>		<b>Max. Marks 5</b>
i. 45 – 59.99 %	-	2 (two) marks
ii. 60 – 74.99 %	-	3 (three) marks
iii. 75 and above	-	5(five)marks

**N.B.:-** However, marks earmarked against Educational Qualification will not be applicable for the candidates applying for the posts of Mahut as essential Educational Qualification for the posts of **Mahut is Class-VIII.**

**C) .NATIONAL CADET CORPS (NCC) - Maximum Marks - 05 (five)**

(i) NCC 'C' Certificate + Attended Republic Day Camp (At Delhi)-	05 (five) marks
(ii) NCC 'C' Certificate	- 04 (four) marks
(iii) NCC 'B' Certificate + Attended Republic Day Camp (At Delhi)-	04 (four) marks
(iv) NCC 'B' Certificate	- 03 (three) marks
(v) NCC 'A' Certificate + Attended Republic Day Camp (At Delhi) -	03 (three) marks
(vi) NCC 'A' Certificate	- 02 (three) marks
(vii) Attended any NCC Camp (with Certificate)	- 01 (one) mark

**d). HOME GUARDS - Maximum Marks - 05 (five)**

(i) Home Guards who have completed advanced training and are deployed as Armed Home Guard for a period of 4 (four) years or more.	- 05 (five) marks
(ii) Home Guards who have completed the advanced training and are deployed as Armed Home Guard for a period more than one year but less than 4 years.	- 04 (four) marks
(iii) Home Guards who have completed basic course with refresher training and on duty as Home Guard for a period of 4 (four) years or more.	- 03 (three) marks
(iv) Home Guards who have completed the basic training and deployed as Home Guard continuously for a period of more than 2 (two) years but less than 4 (four) years.	- 02 (two) marks
(v) Home Guards who have completed the basic training and deployed as Home Guard continuously for a period of more than 1 (one) year but less than 2 (two) years.	- 01 (one) mark

e) SPORTS

- Maximum Marks - 10 (ten)

- |       |   |   |                  |
|-------|---|---|------------------|
| (i)   | Represented India in International events recognized by the International Olympic Committee in any discipline and received medals.                          | - | 10 (ten) marks   |
| (ii)  | Represented India in International events recognized by The International Olympic Committee in any discipline.  | - | 08 (eight) marks |
| (iii) | National level Sports person who represented the State in any discipline recognized by the Indian Olympic Association and received medals.                  | - | 06 (six) marks   |
| (iv)  | National level Sports person who represented the State in any discipline recognized by the Indian Olympic Association.                                      | - | 04 (four) marks  |
| (v)   | State level Sports person who represented District in State Level Competition and won medals in any discipline recognized by the Indian Olympic Association | - | 02 (two) marks   |

**f) Persons having experience of work in Forest Department. Max 10 Marks.**

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|-------|---|-----------|
| i)    | Who works 15 years & above                        | 10 Marks  |
| ii)   | Who works 14 years & above but less than 15 years | 9.5 Marks |
| iii)  | Who works 13 years & above but less than 14 years | 9 Marks   |
| iv)   | Who works 12 years & above but less than 13 years | 8.5 Marks |
| v)    | Who works 11 years & above but less than 12 years | 8 Marks   |
| vi)   | Who works 10 years & above but less than 11 years | 7.5 Marks |
| vii)  | Who works 09 years & above but less than 10 years | 7 Marks   |
| viii) | Who works 08 years & above but less than 09 years | 6.5 Marks |
| ix)   | Who works 07 years & above but less than 08 years | 6 Marks   |
| x)    | Who works 06 years & above but less than 07 years | 5.5 Marks |
| xi)   | Who works 05 years & above but less than 06 years | 5 Marks   |
| xii)  | Who works 04 years & above but less than 05 years | 4.5 Marks |
| xiii) | Who works 03 years & above but less than 04 years | 4 Marks   |
| xiv)  | Who works 02 years & above but less than 03 years | 3.5 Marks |
| xv)   | Who works 01 years & above but less than 02 years | 03 Marks  |

**NOTE: Maximum marks in Extra-Curricular Activities and Special Skills will be 30 marks. Candidates should bring a set of photocopies of documents against which he/she claiming marks under “Extra-Curricular Activities and Special Skills”. The Chairman or the Member of the Selection Committee will put signature on the copies of documents submitted at the time of verification; specifically on those which carry marks against Extra-Curricular Activities and Special Skills . A list of such documents must be prepared and signed by the candidate for records.**

**10. FINAL SELECTION:** The Final Merit Lists shall be prepared on the marks scored on following components of recruitment process :-

**Forester-I:**

A) Written Exam	-	100 marks
B) Extra-curricular Activities	-	30 marks
<b>Total</b>	-	<b>130 marks.</b>

**Forest Guards:**

A) Written Exam	-	75 marks
B) Extra-curricular Activities	-	30 marks
<b>Total</b>	-	<b>105 marks.</b>

**Stenographer Grade-III:**

A) Written Exam	-	100 marks
B) Test in Stenography	-	50 marks
C) Extra-curricular Activities	-	30 marks
<b>Total</b>	-	<b>180 marks.</b>

**Surveyor:**

A) Written Test	-	75 Marks
B) Second Phase Test	-	100 Marks
C) Extra Curricular Activities	-	30 Marks.
<b>Total</b>	-	<b>205 marks</b>

**Carpenter, Driver and Mahut:**

A) Written Test	-	75 Marks
B) Second Phase / Skill Test	-	50 Marks
C) Extra Curricular Activities	-	30 Marks
<b>Total</b>	-	<b>155 marks</b>

There will be only ONE merit list for each cadre of posts categorywise i.e. Unreserved/SC/ST(P)/ ST(H)/OBC/MOBC/ EWS separately for male and female as per vacancies for different posts for the entire State.

**N.B:** In case of a tie in marks, the candidate older in age will be placed higher in the merit list. Further, candidates having same date of birth and have obtained equal marks, the candidate scoring higher



marks in the minimum essential qualification for the post will be placed higher in the merit list. However, in case of candidates for the posts of Mahut, candidate scoring higher marks in practical test will be placed higher in the merit list.

### **11. GENERAL INSTRUCTIONS TO THE CANDIDATES :-**

- (i) Canvassing directly or indirectly shall render such candidates unfit for the post.
- (ii) No TA / DA will be admissible to candidates for the journey and stay at any stage of the recruitment process.
- (iii) The selection list confers no right to appointment unless the department is satisfied about suitability of the candidate after a thorough medical examination and such enquiry and verification of the essential documents of eligibilities as may be considered necessary before appointment to the service / post.
- (iv) Candidates have to appear in all the stages of recruitment. If a candidate is absent from any stage his / her candidature will be cancelled.
- (v) Candidature will be summarily rejected at any stage of the recruitment process, if found not conforming to the official format / having incomplete information/wrong information/incomplete requisite certificate / misrepresentation of facts/impersonation.
- (vi) The select list will remain valid for appointment from date of announcement of the result for one year or till the date of next advertisement of similar post whichever is earlier.
- (vii) Before issue of appointment letter, the department will obtain undertaking from the selected candidates that they shall abide by the New Pension Rules of Govt.
- (viii) The Chairman, SLPRB, Assam reserves the right to make changes or cancel or postpone the recruitment process on specific grounds.
- (ix) Fake documents / false information / misrepresentation of facts shall lead to rejection if detected at any stage before/after appointment and shall make the candidate liable to criminal proceeding as per existing law.
- (x) Offering of bribe or any favour by a candidate or by any individual on behalf of any candidate is a criminal offence. Such an activity shall result in immediate disqualification of the candidature of that particular candidate.
- (xi) Candidates should mention their full/proper address with PIN Code.
- (xii) In case of any clarification, the decision of the SLPRB will be final.
- (xiii) The number of vacancies are subject to change and appointment to such vacancies will be decided by the Competent Authority at the time of appointment, based on the merit, category-wise as per the final merit list.
- (xiv) The rules & regulations, terms & conditions of the department and Govt. of Assam will be applicable.
- (xv) The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause:-

"The appointment is provisional and is subject to the Income and Asset Certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action