

C. SELECTION PROCEDURE

Selection will be through online test and/or GD and/or personal interview, depending on the number of applicants/eligible candidates.

I. ONLINE EXAMINATION -

The structure of online examination will be as under:

Sr. No.	Name of the Tests	Maximum Marks	Duration
1.	English Language	50	Composite Time of 150 Minutes
2.	Professional Knowledge	75	
3.	General Awareness with special reference to Banking Industry	50	

Bank reserves the right to modify the structure of the examination which will be intimated through its authorised website. Other detailed information regarding the examination will be given in an Information Handout, which will be made available for the candidates to download along with the call letters from the authorised website www.bankofindia.co.in

The above tests except the Test of English Language will be available bilingually, i.e. English and Hindi. The test of English Language will be of qualifying nature i.e. Marks obtained in English Language will not be added while preparing merit List.

Qualifying marks stipulated above are for General/EWS Category candidates. Candidates belonging to the Category SC/ST/OBC/PWD, filling in vacancies reserved for the relevant category, will be entitled to a relaxation of 5% marks in relation to that stipulated for General/EWS category candidates

Penalty for Wrong Answers :

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate; there will be no penalty for that question.

II. INTERVIEW :

Merit list of the candidates based on the marks obtained by them in online examination (marks obtained in General Awareness with special reference to Banking Industry and Professional Knowledge paper) will be prepared in descending order for the respective categories i.e. SC/ST/OBC/EWS/GEN. Candidates securing the minimum qualifying marks stipulated for Online Tests and ranking sufficiently high in the order of merit shall be called for Personal interview and/or GD. Mere passing in the Online Test shall not vest any right to a candidate for being called for Personal Interview/GD. In case of equal marks by two or more candidates, the merit order of such group of candidates will be on the basis of Date of Birth i.e. Candidate senior in age will be placed higher in the merit List.

The Bank may conduct the selection process only on the basis of Interview/GD without holding online test. Accordingly, if online examination is not conducted, adequate number of candidates as decided by the Bank will be shortlisted for the interview based on their qualification, experience, and overall suitability for the post. The total marks allotted for Interview are 100. The minimum qualifying marks for the General/EWS category candidates will be 40% and for SC/ST/OBC/PWD is 35%. The candidates called for the interview will be at the ratio of 3:1 to the number of vacancies. However, Bank may increase the said ratio at its discretion.

Selection :

If Online Examination and Interview is conducted

Selection will be through online test and/or personal interview/GD, depending on the number of applicants/eligible candidates. In case online test is conducted, the weightage (ratio) of Online Examination and interview will be 80:20. The combined final scores of candidates shall be arrived at on the basis of total scores obtained by the candidates in Online Examination (marks obtained in General Awareness with special reference to Banking Industry and Professional Knowledge paper) and Interview. A candidate should be found suitable both in the Online Examination and interview to be eligible for final selection.

Merit list of the candidates based on the marks obtained by them in Online Examination and Personal Interview will be prepared in descending order for the respective categories i.e. SC/ST/OBC/EWS/GEN. The final selection will be made on the basis of this merit list upto the number of vacancies.

If Online Examination is not conducted :

If online examination is not conducted, the final selection will be made through personal interview. In such case merit list will be prepared on the basis of marks obtained in Personal Interview in descending order for the respective categories i.e. SC/ST/OBC/EWS/GEN. The final selection will be made on the basis of this merit list upto the number of vacancies. Maximum marks for interview will be 100. Minimum qualifying marks in interview shall be 40% for General/EWS Category and 35% for SC/ST/OBC category candidate

If both Group Discussion and Interview is conducted :

Maximum Marks for Group Discussion will be 30 and minimum qualifying marks will be 40% for General and 35% for SC/ST/OBC category (out of 30 marks). Only those candidates who have secured minimum qualifying marks in Group Discussion shall be called for Personal Interview. Mere participation in Group Discussion shall not vest any right in a candidate for being called for Personal Interview.

Group Discussion will be of qualifying nature only i.e. Marks obtained in Group Discussions will not be added while preparing merit List.

In case of equal marks obtained by two or more candidates, the merit order of such group of candidates will be on the basis of marks obtained in Online examination i.e. candidate securing higher marks in Online exam will be placed higher in the merit list. If the marks obtained in the online exam is also equal or online examination is not conducted, the merit order will be on the basis of Date of Birth i.e. Candidate senior in age will be placed higher in the merit List.

EXAMINATION CENTERS

- (i) The examination will be conducted online in Ahmedabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Chennai, Dehradun, Delhi, Hyderabad, Jaipur, Jammu, Kolkata, Lucknow, Mumbai, Panaji, Patna, Raipur, Ranchi, Shimla and Thiruvananthapuram
- (ii) No request for change of centre for Examination shall be entertained.
- (iii) Bank, however, reserves the right to cancel any of the Examination Centres and/ or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc.
- (iv) BANK also reserves the right to allot the candidate to any centre other than the one he/she has opted for.
- (v) Candidate will appear for the examination at an Examination Centre at his/her own risks and expenses and Bank will not be responsible for any injury or losses etc. of any nature.

While appearing for the Interview, the candidate should produce valid prescribed documents given below.

List of Documents to be produced at the time of interview (as applicable)

The following documents in original together with a self-attested photocopies in support of the Candidate's eligibility and identity are to be invariably submitted at the time of interview **failing which the candidate may not be permitted to appear for the interview :**

- (i) Printout of the valid Interview Call Letter
- (ii) Valid system generated printout of the online application form
- (iii) Proof of Date of Birth (Birth Certificate or SSLC/ Std. X Certificate with DOB)
- (iv) Photo Identify Proof as indicated in para "IDENTITY VERIFICATION"
- (v) Mark sheets & certificates for educational qualifications. Proper document from Board /University for having declared the result on or before 01.09.2020 has to be submitted.
- (vi) Caste Certificate issued by competent authority in the prescribed format as stipulated by Government of India in case of SC / ST / OBC category candidates. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. **OBC caste certificate containing the 'Non-creamy layer' clause should be issued during the period 01.04.2020 to 31.03.2021.** Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as General in the online application form.
- (vii) Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format in case of EWS category candidates.
- (viii) Disability Certificate in prescribed format in case of PWD category. If the candidate desires to use the services of a Scribe at the time of online examination the duly filled in Bio data of the scribe in the prescribed format is to be submitted.
- (ix) An Ex-serviceman candidate has to produce a copy of the Service or Discharge Book / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. Those who are still

in defence service should submit a certificate from a competent authority that they will be relieved from defence services, on or before 29.09.2021.

- (x) Candidates serving in Government / quasi Govt. offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a “No Objection certificate” from their employer at the time of interview, in the absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- (xi) Persons eligible for age relaxation under B III (5) must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.
- (xii) Experience certificates, as applicable.
- (xiii) Persons falling in categories (ii), (iii), (iv) and (v) of Point B (I) should produce a certificate of eligibility issued by the Govt. Of India
- (xiv) Any other relevant documents in support of eligibility

Note:- Candidates will not be allowed to appear for the interview if he/ she fails to produce the relevant eligibility documents as mentioned above. Non-production of relevant eligibility documents at the time of interview shall make the candidate ineligible for further process of recruitment. No documents shall be directly sent to Bank by candidates before or after the interview.

The Competent Authority for the issue of the certificate to SC / ST / OBC / Economically Weaker Section / PERSONS WITH BENCHMARK DISABILITIES is as under (as notified by GOI from time to time):

For Scheduled Castes / Scheduled Tribes / Other Backward Classes: (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar (iv) Sub-divisional officer of the Area where the candidate and/or his family normally resides.

Economically Weaker Section :(i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner, (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate, (iii) Revenue Officer not below the rank of Tehsildar and (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

For Persons with Benchmark Disabilities: Authorised certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic / Ophthalmic / ENT Surgeon or any person designated as certifying authority by appropriate government.

Candidates belonging to SC, ST, OBC, EWS, PWD categories have to submit certificates in support of it at the time of interview.

Prescribed Formats of SC, ST, OBC, EWS, PWD certificates to be submitted at the time of interview are available at the end of the Notice. Candidates belonging to these categories are required to produce the certificates strictly in these formats only.