When called for Group Discussion and Interview, candidates have to bring the originals of the above documents along with self attested copies of the documents, for verification. Candidates will not be allowed to appear for Group Discussion and Interview without production of original & copies of the documents as above and shall make the candidate ineligible for further process of selection.

# 8) <u>SELECTION PROCEDURE:</u>

The selection shall be by way of Short-listing/Test + Group Discussion + Interview basing on the applications received for individual posts. In case the number of candidates are less, the selection will be done through Short-listing, Group Discussion & Interview. Depending upon the number of vacancies, Bank reserves the right to shortlist requisite number of candidates and only those shortlisted candidates will be called for Group Discussion and/or Interview.

In case the selection is through on-line test, pattern for examination, test centres and other details are mentioned herebelow:

Subject	No. of Questions	Marks	Time
Professional Knowledge in the area of specialization	50	0 100	
Test of English	50	50	2 hours
Latest Developments in Banking Industry	50	50	ZHOUIS
Total (Total Weighted Score)	150	200	

• There will be negative marks for wrong answers in Objective Test.

Bank will decide the minimum cut-off marks for each subject as well as Total Score. Each
candidate will be required to obtain a minimum score in each subject and also a minimum
total score as decided by Bank to be considered for Group Discussion and Interview.

- Bank reserves the right to modify the structure of the examination which will be intimated through Bank's website.
- Candidates reporting late i.e. after the reporting time specified on the Call Letter for Examination will not be permitted to take the examination.
- Depending on the number of vacancies, such of those candidates who rank sufficiently high in the order of merit in the online test as per the cut-off marks decided by the Bank and number of candidates required for Group Discussion and/or Interview in certain ratio decided by the Bank, will only be called for Group Discussion and/or interview.

### Penalty for Wrong Answers

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is given by the candidate; there will be no penalty for that question.

# Important:

Please take a note that in case a candidate is found adopting/ abetting use of unfair means, either during the written test or at any time before or after the same, then the candidate shall be debarred from the recruitment process.

# **Examination Centres for Online Written Test:**

- (i) Bank will be holding online written test at Ahmedabad, Bareily, Baroda, Bhopal, Bengaluru, Bhubaneswar, Chennai, Chandigarh, Delhi, Dehradun, Ernakulam, Goa, Guwahati, Hyderabad, Jaipur, Jalandhar, Kolkata, Lucknow, Mumbai, Nagpur, Patna, Pune, Raipur and Vishakhapatnam.
- (ii) Candidates are advised to give their preference of written test centre. The address for the online test and timing will be advised in the online call letters available at Bank's website.
- (iii) Candidates may select any one centre from the above-mentioned centres and indicate the same in his or her application. Request for change of Centre will not be entertained. The exact address of the venue will be advised in the call letters.
- (iv)The Bank, however, reserves the right to add or change or cancel any of the Centres for online test depending on the response, number of applications for a particular centre, administrative feasibility, etc.
- (v) As far as possible candidates will be allotted to a centre of his/her choice, however, Bank also reserves the right to allot the candidate to any centre other than the one he/she has opted for.
- (vi)Candidate will have to appear for the examination at the Examination Centre at his / her own risk and expenses and Bank will not be responsible for any injury or losses etc. of any nature.
- (vii) Any unruly behavior/misbehavior in the examination hall may result in cancellation of candidature.
- (viii) No request for change of centre for online test shall be entertained.

The total marks allotted for Group Discussion and for Interview are 100 each. Candidates have to secure minimum qualifying marks as decided by the Bank at each level of selection process and only those candidates will be considered for preparation of final rank lists.

The minimum qualifying marks in Group Discussion and Interview will not be less than 55% (50% for SC / ST/ OBC / PWBD candidates). The fraction of

percentage so arrived will be ignored i.e. 54.99% will be treated as less than 55% and 49.99% will be treated as less than 50% and will be treated as not eligible / unfit for the subject selection process.

However, the selection for the post will be based on their position in respective category rank list for that post. The final rank lists shall be prepared on the basis of performance in Online Test, Group Discussion and Interview, with the following weightage:

Status	Test	Interview	Group Discussion	Total
Test, GD & Interview	50%	30%	20%	100%
Shortlisting, GD & Interview	-	60%	40%	100%

The final selection is on the basis of rank lists drawn based on the total marks calculated as above. The candidates who do not score the cut-off marks as stipulated above are found to be not eligible / unfit for the subject selection process. In the event of two or more candidates having obtained the same score, merit order is decided as per date of birth (the candidate senior in age is placed before / above the candidate junior in age), as per the prevailing practice.

The On-line Test, GD and Interview will be held at identified centres. The centre & address of the venue, time & date for Test / Group Discussion and Interview will be informed to the shortlisted candidates through email and candidates have to attend for the same at their own cost. Candidates are advised to check Bank's website for details and updates of this project.

The short-listing or call for Test / Group Discussion / interview will be on the basis of the details provided by the candidates in the application. If at any stage of the selection process, the details provided in the applications are found to be false or, if the candidate fails to submit the required documents to prove his/her eligibility at the time of interview, his/her candidature will be summarily rejected and the candidate will not be allowed for Group Discussion and Interview.

Request for change of Test/Group Discussion / Interview centre will not be entertained. However, the Bank reserves its right to change/add/cancel the date, time, centre, venue of the Group Discussion & Interview and to call the candidates for the Group Discussion & Interview at any other Centre or hold supplementary selection process for particular date / session / venue / centre / set of candidates at its discretion, under unforeseen circumstances, if any. Change of interview schedule, if any, will be announced in our website / by email.

Mere eligibility / admission to the Test /GD / Interview or, pass in Test /GD / Interview does not imply that the Bank is satisfied beyond doubt about the candidates' eligibility and shall not vest any right on a candidate for selection. The Bank would be free to reject the candidature of any candidate at any stage of the recruitment process, if he / she is found to be ineligible and / or furnished incorrect or false information / certificates / documents or has suppressed any material facts; and the fees paid by the ineligible candidates shall be forfeited. If appointed, such a candidate may be summarily removed from the services of the Bank.

The Bank reserves the right to change (cancel/modify/add) any of the criteria/ selection procedure/ hold supplementary selection process, including conduct of online test, if necessary. The change, if any, shall be intimated to the candidates through our website / email, in advance.

### 9) **IDENTITY VERIFICATION:**

# Documents to be produced

While appearing for the Online Test / Group Discussion / Interview, the candidate should produce original and a copy of the photo identity (**bearing exactly the same name as it appears on the call letter**) such as PAN Card / Passport / Driving License / Voter's ID / Bank Pass Book with Photograph / Photo identity proof issued by a Gazzetted Officer / People's Representative along with a photograph / Identity Card issued by a recognized college/ university/ Aadhaar /E-Aadhar card with a photograph / Employee ID for verification.

If the identity of the candidate is in doubt, the candidate will not be allowed for Online Test / Group Discussion / Interview.

In case of candidates who have changed their name, they will be allowed only if they produce Gazette notification / their marriage certificate in original.

Ration Card and Learner's Driving License will not be accepted as valid id proof for this project.

#### 10) PROBATION & BOND:

	<b>Probation Period</b>		Bond	
Scale	(Active service)	Amount	Minimum Service Period	
JMGS-I	Two Years	₹ 1 Lakh + GST	2 Years	
MMGS-II	One Year	₹ 1 Lakh + GST	3 Years	
MMGS-III	One Year	₹ 1 Lakh + GST	3 Years	

# 11) CALL LETTERS:

The candidates who have been shortlisted / who score the requisite cut-off marks stipulated in the online test (if test is conducted) will only be called for the Group Discussion and Interview and their details and schedule for Group Discussion and Interview will be made available in Bank's website. Candidates are advised to check Bank's website for details and updates of this project.

Intimations will be sent by email and / SMS to the email ID and mobile number registered in the online application form for this project. Bank will not take responsibility for late receipt/non-receipt of any communication emailed /sent via SMS to the candidate due to change in the mobile number, email address, technical fault or otherwise beyond the control of the Bank. Request for sending to different email ID subsequently will not be entertained. The call letter for Group Discussion and Interview can be downloaded from the Bank's website.

Bank will not take responsibility for late receipt / non-receipt of call letter / any communication emailed due to technical reasons or whatsoever to the candidate. Hence, candidates are requested to keep track of their application status by visiting Bank's website as well as checking their registered email account from time to time till the subject recruitment process is completed.

### 12) ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material information while registering the application and submitting the certified copies / testimonials.

At the time of examination, Group Discussion, interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of:

- i. using unfair means or
- ii. impersonating or procuring impersonation by any person or